



# Colors Rainbow

## Vacancy Announcement

**Deadline For Application**1<sup>st</sup> July 2018**Position Title***Web & IT Officer***Location**

Colors Rainbow Office , Yangon, Myanmar

**Reports to**

Program Coordinator (Media &amp; Communication)

*Colors Rainbow seeks one committed and enthusiastic individual to join our team in Yangon as **Web & IT Officer**. This position is full time as soon as possible.*

## Organization Background

Colors Rainbow (CRB) began as a specific LGBT project of the NGO Equality Myanmar (EQMM)<sup>[1]</sup> in 2007, and has since grown into Myanmar's leading LGBT rights organisation. Colors Rainbow transitioned inside Myanmar in 2013 and started enhancing a common understanding and acceptance of dignity and human rights in order to terminate discriminatory ideas against lesbian, gay, bisexual and transgender (LGBT) individuals. CR addresses LGBT rights from a multifaceted program perspective which consists of legal aids, trainings, discussions, networking meetings, community events, lobbying, advocacy and research projects, and the production of multimedia resources. CRB produces a Myanmar-language website, social pages, and magazine covering LGBT rights issues in Myanmar and abroad.

CRB co-founded the Myanmar LGBT Rights Network on *26 November 2012* and continues to serve as the secretariat organization. CRB provides technical assistance to the Myanmar LGBT Rights Network and works closely with the advisory board, central board and working committees for network development.

## Duties and Responsibilities

**Web & IT Management**

- Prepare clear technical systems documentation for developed IT solutions in order to facilitate IT systems development and maintenance;
- Provide technical support,
- Maintain office IT equipment and ensure all IT equipment are operational at the required standard,
- Identify and analyse user requirements to enhance functionality of the existing intra/inter systems,
- Identify new emerging IT technologies, to ensure efficiency and user satisfaction,
- Develop website layout and user interface utilizing web services such as HTML/CSS etc., under the guidance of senior management team,

- Develop organizational websites which are well-designed, testable, efficient code by using appropriate and standard software development practices under the guidance of senior management team,
- Be responsible for updating, maintaining, expanding, and scaling organizational websites,
- Maintain Colors Rainbow Mobile app to ensure the effective dissemination of the information to targeted community,
- Develop and maintain organizational email system,
- Ensure the security of organization information systems and protect the system from any external threats such as hackers, viruses and malwares etc.
- Provide technical advice and procure relevant equipment ensuring compatibility of systems within the organization,
- Identify and report the needs of existing organization's IT systems and assist in monitoring for advancing the system whenever needed,
- Perform other related duties as required under the supervision of the direct supervisor or senior management team.

### **Required Qualifications and Skills**

- Myanmar national
- A University Graduate (B.C.Sc / B.C.Tech /BE (IT)) with additional qualifications in A+, web and mobile programming (C++, Java, PHP, Python, ASP.net) or any equivalent proven qualification
- Minimum of 3 years working experience in IT related field.
- Up-to-date knowledge of the latest IT and software trends
- Work experience with non-government or government institutions/organization in a multi-cultural setting is preferable
- Superior verbal and written communication skills in both Myanmar and English
- Willingness to commit to full-time work for at least one year
- Creative, independent and self-motivated
- Respect for diversity and sensitivity to different cultures
- Flexible, able to work under pressure, innovative and a team player
- Strongly committed to human rights, social justice and peace
- Friendly with LGBT community and respect human rights

***LGBT individuals and women are strongly recommended to apply.***

## Salary and Benefits

Competitive local salary commensurate with experience; basic healthcare coverage; and related travel costs for field trips. Opportunities to engage with local, regional and international human rights advocacy networks. Capacity building opportunities will also be engaged depends.

## How to Apply

If you are interested in applying for this position please submit the following to [aungthu.crb@gmail.com](mailto:aungthu.crb@gmail.com) **not later than 1<sup>st</sup> July 2018.**

- Resume/CV
- Cover Letter
- Just names and contact information for two references

For more information about Colors Rainbow and our work please visit [www.colorsrainbow.org](http://www.colorsrainbow.org), [www.colorsrainbow.com](http://www.colorsrainbow.com) and <https://www.facebook.com/ColorsRainbowYangon/>.

Colors Rainbow is committed to equality in opportunity for all people. We have a policy of non-discrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, religion, national and/or ethnic origin, disability, age, sexual orientation, gender identity, political belief, or other status.

**Only shortlist candidates will be contacted.**

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[1] Equality Myanmar (EQMM) is a nongovernmental organization which facilitates a broad range of human rights education and advocacy programs. Equality Myanmar (formerly known as Human Rights Education Institution of Burma - HREIB) was founded in 2000 with the goal of empowering the people of Burma through human rights education to engage in social transformation and promote a culture of human rights.